

Punchbowl Primary School

2020 Levy and Charges



**PUNCHBOWL
PRIMARY SCHOOL**
"Dream, Believe, Succeed"



Principal:
Assistant Principal:
School Business Manager:

Ms Elizabeth O'Donahue
Mrs Abbi Dean
Mrs Janelle Shaw



RATIONALE

Levies are an essential proportion of school income provided by parents/carers. All parents and guardians, other than those approved under the Student Assistance Scheme are expected to contribute towards the cost of their child's education.

School Levies are broken into the following two categories:

- Required Levy - compulsory (students who have been approved for the Student Assistance Scheme (STAS) are not required to pay this levy).
- Other Charges – optional.

REQUIRED LEVY

Required Levy items are typically consumables which a student uses during the school year such as stationery, photocopying and subject resources or the cost of services, e.g. bus hire and entry fees that are essential to the delivery of an education program.



STATIONERY LEVY

The Stationery Levy includes core subject stationery items essential for participation in the student's normal educational program.

Project and exercise books will be issued to students on the first day back at school, giving students the weekend to cover.

All other student requirements are placed in the classroom for class teachers to give out to students at the beginning of each term. This will eliminate the need for students to purchase extra supplies.

If Grade 3-6 students lose their allocation during the term they will then be asked to purchase a replacement.

GENERAL RESOURCE LEVY

The General Resource Levy is for parents to make a contribution towards the cost of consumable items and incidental costs incurred on behalf of students during the school year which includes **excursions and performances** that support the school curriculum.

This general levy contributes towards printing costs, reporting to parents, literacy, numeracy, arts, physical education resources and music (including Recorder and Music Book).

SWIMMING AND WATER SAFETY PROGRAM



A levy of \$33.00 to cover the costs of the Grades 3-5 Swimming and Water Safety Program is included in the required levy fees. The Grade 2 Water Orientation Program is sponsored by the School Association. It is a policy of the Education Department that all students participating are required to wear a swimming cap, the cost of the swimming cap is also included in this levy.

GRADE 5/6 ACTIVITIES

Grade 5/6 levies are higher than other year levels due to a \$40.00 fee to cover the costs of participating in an inter school sports program, which includes bus hire. **A camp or major excursion may be offered on alternate years at an additional cost to parents.**

OTHER CHARGES

Other Charges relate to optional activities that are beyond the scope of the Required Levy, e.g. School Photos, Triathlon Challenge, Basketball Championships, Camp etc. These activities are not part of the school curriculum, and as such are not part of the required levies. **All students** participating, including STAS approved students, are required to pay for these activities.

REQUIRED LEVY

• Kindergarten.....	\$210.00	• Grade 3.....	\$275.00
• Prep	\$240.00	• Grade 4.....	\$275.00
• Grade 1	\$240.00	• Grade 5.....	\$305.00
• Grade 2.....	\$245.00	• Grade 6.....	\$280.00

The above Levies include the following:

- General Resource Levy
- Student Stationery Supplies
- Excursions and Performances
- Kindergarten - Library Bag
- A3 Portfolio Folders
- Kindergarten - Gr 6 Growing Up Program
- Classroom Headphones
- Recorder
- Gr 3 Music Book
- Gr 3-5 Swimming and Water Safety
- Gr 3-6 LSSSA Affiliation Fee
- Gr 5-6 Sport
- Mass Schools Dance Event
- LOTE

Other Charges - user pays (optional):

- New Enrolments: Library Bag for Prep to Grade 6..... \$10.00
- Grade 6 Leavers Dinner approximately..... \$30.00
(may be reduced if senior students have fundraising events throughout the year)
- Grade 6 Leavers T-Shirts approximately..... \$23.00
- School Photos approximately..... \$18.00 - \$35.00
- Esk Band (tuition only)..... \$275.00
- Esk Band (tuition & instrument hire) \$400.00
- Grade 5-6 Camp approximately \$180.00

PROCESS AND PROCEDURES

Following consultation and agreement with the School Association, levies may be set at a level necessary to fund the direct cost of items and activities. The school will advise parents of the approved compulsory grade levy for the following year during Term 4.

PAYMENT OPTIONS

Parents/Guardians who are not eligible for STAS are requested to fully pay levies prior to Thursday, 9th April. If it is not possible to fully pay levies by this date, please contact Janelle Shaw, the School Business Manager, to organise an instalment plan.

Levy invoices can be paid at the school office between 8:00am and 4:00pm on school days using cash, cheque or EFTPOS; by phoning or mailing your credit card details to the school; Bpay, Bpoint at Service Tasmania either in person or online; or by mailing your payment to the school. Centrepay deductions are also available.

Payment by Instalments: Application forms to pay by instalments and Centrepay Deductions are available from the school office. Payment plans are to be signed by the parent/guardian and the School Business Manager or Principal. Payment plans should be honoured and completed in the nominated time frame.

Monthly Statements will be mailed advising the balance owing.

Outstanding Levies/Charges: Parents/guardians who have not made any payments or arranged a payment plan by Thursday, 9th April will be contacted by the school in the first instance by phone, followed by a minimum of 2 letters throughout the year to make arrangements to finalise debt.

If the debt remains unpaid the school may refer the debt to the Department of Education Finance and Budget Services who may use an external collection service to assist with collection of the outstanding debt.

STUDENT ASSISTANCE SCHEME (STAS)

The Student Assistance Scheme provides assistance for low-income families towards the cost of school levies.

The Minister for Education has expanded the Student Assistance Scheme to provide access for grandparents raising grandchildren.

Not all families are required to complete an application form to apply for STAS. Families required to complete a form are:

- Those applying for the first time.
- Those that have not applied for STAS since 2011 or before but who wish to reapply.
- Those that applied for STAS last year but were not successful.

Those approved for STAS in 2019 will receive one of two letters either advising of STAS approval for 2020 or requesting further information to complete the assessment.

If you are applying for STAS for the first time, you will need to complete a STAS application form (available from the school office) and provide documentation giving proof of the family's taxable income.

If you require further information contact the school office.

CONTACT DETAILS

146 Punchbowl Road, Punchbowl, Tas, 7250

PO Box 95, Newstead, Tas, 7250

Phone: 03 6344 1382

Email: punchbowl.primary@education.tas.gov.au

Web: <http://punchbowlprimary.education.tas.edu.au>



Tasmania
Explore the possibilities